FAIRLEIGH DICKINSON UNIVERSITY
MIDDLE COLLEGE PROGRAM
&
TOMORROW’S TEACHERS
CONCURRENT ENROLLMENT PARTNERSHIP

FREQUENTLY ASKED QUESTIONS
(for High School Teachers and Administrators)

2014 – 2015

General Questions

▪ What is the Middle College Program (MCP)?
▪ Who is eligible to participate in the program?
▪ What are the qualifications required to become an approved Middle College Program teacher at my high school?
▪ I am interested in offering the Middle College Program at my high school. What is the next step?
▪ What are the next steps once I have been approved as a Middle College Program teacher?
▪ What are the courses in which my students will receive college credit when enrolling in the Tomorrow’s Teachers / Middle College Program?
▪ What are the requirements for Advanced Placement into FDU’s QUEST Program?
▪ Are Middle College Program credits transferrable to other colleges and universities?

Registration

▪ How do my students register?
▪ Can my students register for other Middle College Program courses?
▪ How do I obtain registration forms?
▪ When are completed registration forms due?
▪ Can students register for courses beyond the registration deadline date?

Tuition

▪ What is the tuition cost for the Tomorrow’s Teachers courses?
▪ What is the tuition cost for all other Middle College Program courses?
▪ What forms of payment are accepted for participation?
▪ When is tuition due?
▪ Can a student pay their tuition balance at a later date?

Deadlines

▪ What is the deadline to submit my resume, syllabus and Tomorrow’s Teachers Certificate for review and approval by the Middle College Program Faculty Review Committee for this coming academic year?
▪ What is the deadline date for completed registration forms for the coming 2014 - 2015 academic year?
▪ When is tuition due for participating students?

Scroll down for answers
What is the Middle College Program?
Fairleigh Dickinson University’s Middle College Program (MCP) is a concurrent enrollment program that provides an opportunity for qualified high school students to get an early start on college education by earning college credits while still in high school. These college courses are taken in high school and may be used to fulfill college and university requirements with minimal expense as compared to most university programs. The credits earned are recognized as high school credits toward graduation but are also entered onto the student’s permanent Fairleigh Dickinson University (FDU) transcript. Most MCP courses are transferable to four-year colleges and universities. These challenging college-level courses are offered to high school students in their Junior and Senior year in a number of academic areas, including mathematics, sciences, English, government, history, languages and more. This includes Tomorrow’s Teachers courses - Seminar in Professional Practice in Education and Field Experience I. MCP concurrent enrollment courses are taught in the high school, during the regular school day, by approved high school teachers.

Who is eligible to participate in the program?
High school juniors and seniors who are qualified to take approved Middle College Program courses and/or Tomorrow’s Teachers – Seminar in Professional Practice in Education and Field Experience I.

What are the qualifications required to become an approved Middle College Program teacher at my high school?
High School teachers must have a Master’s degree in their respective field. Teachers must also hold a certificate of completion of the Tomorrow’s Teachers program.

I am interested in offering the Middle College Program/Tomorrow’s Teachers courses at my high school. What is the next step?
You must receive approval from your high school administrators to proceed with pursuing the partnership. For consideration, you must submit the following documents for review by the MCP Faculty Review Committee: updated resume; copy of your certificate of completion of the Tomorrow’s Teachers training program; and course outline/syllabus (must include text(s) to be utilized). You must submit these documents by Friday, September 12, 2014 for the upcoming academic year. Once you have been approved, an articulation agreement between your high school and FDU will be formalized. For more information, please contact Barbara Torna, Director at 201-692-6504 or email: barbara@fdu.edu.

Forward your submission for review (credentials/course outline/syllabus) by mail or email: barbara@fdu.edu (do not fax) to the director, Barbara Torna at the address below:

Barbara Torna
Program Director
Middle College Program
Fairleigh Dickinson University
1000 River Road, H-DH1-02
Teaneck, NJ 07666

What is the next step once I have been approved as a Middle College Program teacher?
Once you have been approved as a Middle College Program teacher, an articulation agreement between your high school and FDU will be formalized. Once the articulation agreement is in place, registration materials and instructions will be forwarded to you or the individual assigned as your school’s MCP coordinator in September. For more information, please contact Barbara Torna, Director, Middle College Program at 201-692-6504 or email: barbara@fdu.edu.

What are the courses in which my students will receive college credit when enrolling in the Tomorrow’s Teachers / Middle College Program?
Fairleigh Dickinson University will grant the following credits upon completion of the one-year high school course following the curriculum guide for Tomorrow’s Teachers.

ED 101- Introduction to Professional Practice in Education - 3 credits
This course is designed to address professional and personal development, professional practice and academic growth in the following areas: human relations in the school and community, education in American society, and organizational process and behavior within the context of the school and community.

ED 102- Field Experience I - 1 credit
On-site field experiences (30 hours each) in public schools and classrooms, focusing on their function, structure and curricula. Pre/co requisite: ED101.
What are the requirements for Advanced Placement into FDU's QUEST Program?

Students who complete the year-long Teacher Cadet Experiencing Education course and apply to Fairleigh Dickinson University may request to have the following credits waived in the QUEST five-year accelerated teacher preparation program and receive advanced placement:

- EDUC 1108 - Seminar for Professional Practice I (3 credits)
- EDUC 2401 - Field Experience I (1 credit)

1. The student must receive a final grade of “B” or better in order to waive credits in the QUEST program and receive advanced placement.
2. Students must complete all requirements for the year-long course; they must submit and present their teaching portfolio from the Teacher Cadet course to a QUEST faculty member to earn the 3 credits for EDUC 1108.
3. Students must complete a minimum of 30 hours of formal field experience in a classroom to earn the 1 credit for EDUC 2401. A daily log of those 30 hours must be submitted along with the portfolio.
4. A formal request in writing to waive EDUC 1108 and EDUC 2401 must be submitted to Dr. Miriam Singer, Director of QUEST Program.
5. Students must meet all other admission requirements to be accepted into the QUEST program.

Are Middle College Program credits transferrable to other colleges and universities?

Fairleigh Dickinson University will accept Middle College Program credits. Most other colleges and universities will accept FDU’s Middle College Program credits also. However, we cannot guarantee the transfer of credits of concurrent enrollment courses, at other institutions, as the acceptance of these transfer credits is at the discretion of the receiving institution. The transfer policies of colleges and universities regarding their acceptance of these specific transfer credits vary widely and are subject to change. This is true even of institutions that have accepted these credits in the past. Therefore, it is strongly recommended that students consult with the admissions and academic advising departments of school(s) they wish to attend regarding the transferability of any university credits earned.

A student’s intended major will typically be a determining factor regarding how the courses are transferred or applied. At the institution’s discretion, once the credit is accepted, it will be applied as major, general education or elective credit.

Registration

How do my students register?

Once you have been approved as a Middle College Program teacher and an articulation agreement has been formalized between your high school and FDU, you will receive instructions and registration materials early in September.

Can my students register for other Middle College Program courses?

Students may register for other approved Middle College Program courses already approved at your high school, in addition to participation in the Tomorrow’s Teachers Program.

How do I obtain registration forms?

Once you have been approved as a Middle College Program teacher and an articulation agreement has been formalized between your high school and FDU, registration materials and instructions will be forwarded to you or the individual assigned as your school’s MCP coordinator in September. For more information, please contact Barbara Torna, Director, Middle College Program at 201-692-6504 or email: barbara@fdu.edu.

When are completed registration forms due?

- Friday, October 17, 2014 – for new high schools partnering with FDU/MCP starting September 2014.
- Friday, September 26, 2014 – for all other currently participating high schools.

Can students register for courses beyond the registration deadline date?

Students may register for courses beyond the registration deadline date only if they have been granted special permission from their MCP/Tomorrow’s Teachers instructor. For more information, please contact the Middle College Program office.
Tuition

- **What is the cost of tuition for the Tomorrow’s Teachers courses?**
  For the 2014-2015 academic year, starting this Fall, 2014, tuition for Tomorrow’s Teachers courses follow below:
  - Introduction to Professional Practice in Education – 3 credits - $225.00
  - Field Experience I – 1 credit - $75.00

- **What is the tuition cost for all other Middle College Program courses?**
  All approved 3-credit Middle College Program courses are $225.00 for the 2014-2015 academic year, starting this coming Fall.

- **What forms of payment are accepted for participation?**
  Tuition is payable by check only (personal, business, certified and money orders as well as school checks for sponsored students).

- **When is tuition due?**
  Full tuition payment is due at time of registration for all courses to be registered. Each completed registration form must be submitted with full payment.

- **Can a student pay their tuition balance at a later date?**
  No. Full tuition payment is due at registration for all courses to be registered. Any completed registration forms submitted without payment will be returned and will not be processed.

Deadlines

- **What is the deadline to submit my resume, curriculum/syllabus and copy of your Tomorrow’s Teachers certificate for review and approval by the Middle College Program Faculty Review Committee for this coming academic year?**
  Once you have received approval from your high school to proceed with pursuing the partnership, you must submit proof of your credentials for review by the MCP Faculty Review Committee (resume, course outline/syllabus and copy of Tomorrow’s Teachers Certificate of completion). For the upcoming academic year, you must submit your packet by Friday, September 12, 2014 for review. Once you have been approved to move forward, an articulation agreement between your high school and FDU will be formalized. For more information, please contact Barbara Torna, Director, Middle College Program at 201-692-6504 or email: barbara@fdu.edu.

  Please forward your packet by mail or email: barbara@fdu.edu (please do not fax) to the address that follows:

  Barbara Torna
  Program Director
  Middle College Program
  Fairleigh Dickinson University
  1000 River Road, H-DH1-02
  Teaneck, NJ 07666

- **What is the deadline date for completed registration forms for this coming academic year 2014 - 2015?**
  Friday, October 17, 2014 - only for new high schools enrolling for the first time through the Middle College Program/Tomorrow’s Teachers initiative

  Friday, September 26, 2014 - for all other currently participating high schools

- **When is tuition due for participating students?**
  Full tuition payment is due at time of registration for all courses to be registered. Each completed registration form must be submitted with full payment.